

LINKÖPING (SWEDEN) / MÖHLIN (SWITZERLAND)

# Head of Project Management Office

Key words: PMO, Management, Strategic, Project Management

Are you looking for a challenge where you can step out of your comfort zone? Do you want to set the pace through our innovations and enable outstanding achievements? We are recruiting an experienced Head of Project Management Office (PMO) who is passionate about managing a team across our country organization in Sweden and Switzerland. Someone who is mentoring, coaching and building up her/his team's skills and who used to work in an international environment with complex products and alongside the management team on Project Management strategies and processes.

## We Offer:

- A workplace with open-minded, ambitious and enthusiastic coworkers
- A great chance to make your footprint within UMS SKELDAR's Project Management
- High tech and market leading products in the unmanned industry
- A dynamic workplace where you are a key player in our success
- An international environment with two teams, one in Switzerland and one in Sweden, and customers from all over the world

## Responsibilities:

- Lead and develop our Project Management Office
- Review, update and create new strategies for the Project Office
- Drive continuous improvement in project work, in close collaboration with your project teams
- Take over responsibility for standardizing and optimizing project work methods
- Be a part of the Operational Management Team and develop UMS Operations together with your colleagues
- Direct interaction with existing and prospective clients
- Management, monitoring and supervision of the various projects
- Supporting our Sales Management in creating tenders

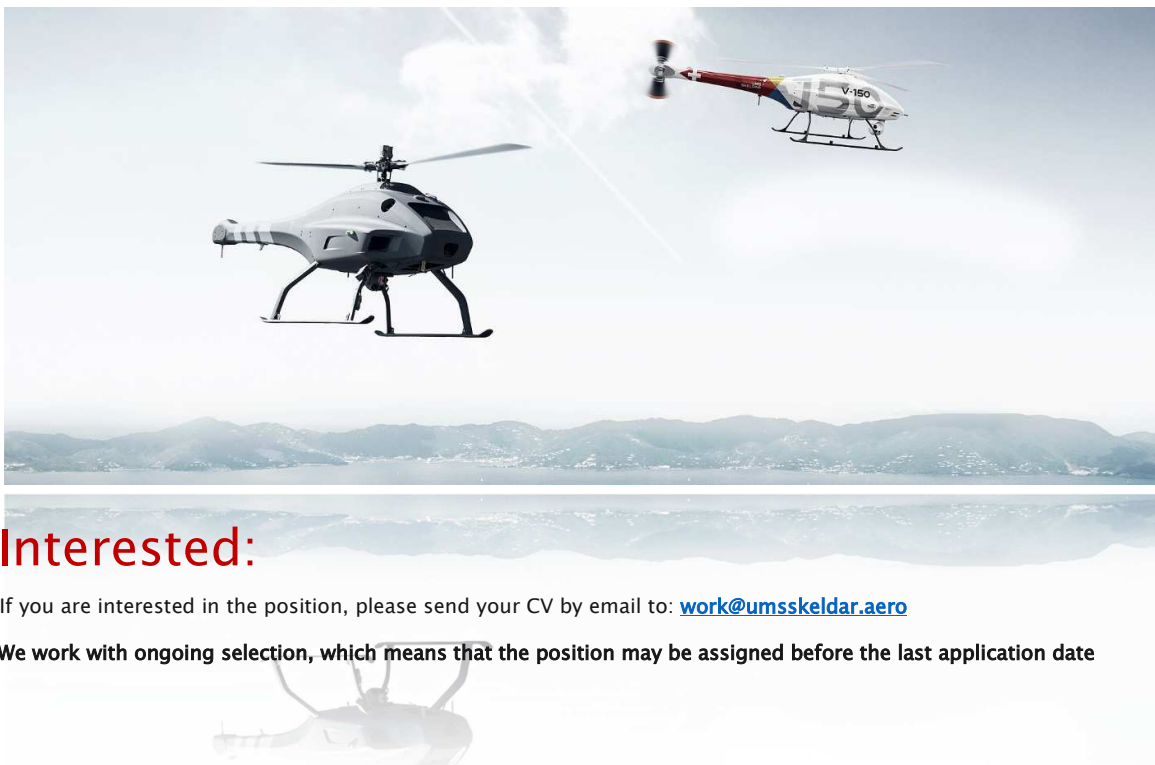


## Qualifications:

- University degree within relevant area
- Significant experience in people management, good communicator with strong interpersonal and influencing skills, able to manage conflicts and facilitate solution finding
- Significant experience in Project Management in a multiproject environment with complex products
- An ability to simplify and solve complex project requirements and support the project management team in turning them into feasible solutions
- Professionalism and sensitivity in managing project managers and client relationships
- Experience from working in the aviation industry is meritorious
- Excellent English language skills

## Location / General:

- You can be located either in Sweden or Switzerland but travels to the other site will occur frequently
- Start immediately, considering possible notice.



## Interested:

If you are interested in the position, please send your CV by email to: [work@umsskeldar.aero](mailto:work@umsskeldar.aero)

**We work with ongoing selection, which means that the position may be assigned before the last application date**